



NAIROBI CITY WATER & SEWERAGE COMPANY LTD.

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NCWSC/SCD/CONT/85/2025/VOL.III/13082/WM

28th May, 2026

ALL BIDDERS

To _____

Dear Sir/Madam,

RE: ADDENDUM NO. 3 – NCWSC/85/2025 - PROVISION OF INSURANCE BROKERAGE SERVICES (WIBA/GROUP LIFE COMBINED POLICY AND EMPLOYERS' LIABILITY POLICY)

Bidders are advised to take note of the changes on the **Evaluation Criteria** of the above-mentioned tender as below:

Clarification	NCWSC Response
ISO Certification Requirement included in the preliminary evaluation criteria for Brokers.	<p>The ISO Certification Requirement for Brokers has been removed from the Preliminary Evaluation Criteria for brokers and moved to the Technical Evaluation Criteria-Brokers as follows:</p> <p>"Broker should submit a valid ISO Certification from a recognized certification body" – (5 marks).</p> <p>This brings the total Technical Evaluation score for brokers to 55 marks and the combined total score for both the underwriter and broker to 125 marks.</p> <p>The pass mark remains at 85marks of the combined score.</p>

The closing date remains as **Tuesday, 2nd June, 2026 at 12:00 noon**.

All other terms and conditions of the tender remain unchanged.

Wilfred Maloba
For Managing Director

Board of Directors:

A. Karanja (Chairman), N.C.C. C.E.C.M. Finance & Economic Planning, N.C.C. C.E.C.M. Green Nairobi, R. Hassan, C. Alaro, E. Wamuiya, J. Mukabwa, Martin Nang'ole (Managing Director)